

Computer Know How Series

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Apple App Basics – Thursday May 10th 2018 @ 2pm

<http://www.aehost.net/morpd> or <http://www.morpd.com>

- 1) Topic of the Day
 - a. **Apple App Basics** – How to use the basic apps that come with your iDevice.
 - b. How many apps do you know how to use effectively?
- 2) Previous Apple Device discussions
 - a. We have covered Apple iDevices on the following two previous occasions.
 - b. Apple Device Orientation – June 9th 2016 – [Handout available on website aehost.net/morpd](#).
 - c. All About Apple Apps – August 11th 2016 – [Handout available on website aehost.net/morpd](#).
- 3) iOS Basics and Settings
 - a. Navigate iOS with Gestures, Buttons and even your voice (Siri).
 - b. Manage/configure various iOS and Application Settings.
 - c. Find out about your device specifics (General>About).
 - d. Configure Airplane Mode, WiFi/Bluetooth, iCloud, Notifications, Privacy, Touch/Face ID, Do NOT Disturb, Emergency SOS, Battery, Accounts & Passwords, Email/Calendar/Contacts, etc.
 - e. Cloud Services (Apple iCloud, Google, Microsoft and others) can be used to synchronize your content (Contacts, Calendars, Emails, Data) between devices.
- 4) Phone and Contacts Apps
 - a. Make/Receive calls and manage your contacts; Names, Street/Email Addresses, Phone numbers, etc.
- 5) Messages App
 - a. Send/receive Text, Multimedia and Apple iMessages with your contacts.
- 6) Calendar App
 - a. Digitize your Calendar to manage your schedule and special dates.
- 7) Safari App
 - a. Browse any website and use Reading List/Bookmarks to review and organize access to your content.
- 8) Mail App
 - a. Send/Receive Email with one or multiple email accounts. The usage and functionality of the Mailboxes depends on Protocol (POP or IMAP) used to communicate with the server.
- 9) Maps App
 - a. Use maps to find directions, locate businesses and their contact information. Also explore the world.
- 10) Camera and Photos Apps
 - a. Take, edit, manage and share your photos.
- 11) App Store
 - a. Find, Purchase and Install applications from Apple and many 3rd party developers.
- 12) Links and Resources
 - a. Apple – Device and iOS User Guides – https://support.apple.com/en_US/manuals